



## Sign Permit Application

Customer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name \_\_\_\_\_

Service Address: \_\_\_\_\_

Location of Sign: \_\_\_\_\_

Owner of Property where sign is located: \_\_\_\_\_

**Please Circle all of the following that Apply:**

Awning Sign	Marquis	Stanchion
Banner (See Below)	Menu/Sandwich	Trailer
Changeable Copy	Mural	Temporary (See Below)
Entrance/ Subdivision Entrance	Pole	Wall
Freestanding	Portable	Window
Hanging	Projecting	
Illuminated ( <i>see below</i> )	Roof	
Monument	Special Event (See Below)	

**Location:**

On-Premise

Off-Premise

**Illuminated:**      **External**      **Internal**

Sign Materials:    Metal/Aluminum/Plastic      Sign Dimensions: \_\_\_\_\_ x \_\_\_\_\_

*Pricing is \$5.00 a Square Foot*

**Banners - Two Types**

A. Banner Business Identification Signs are for new businesses that need a temporary banner while coordinating the installation of permanent signs with a maximum of not to exceed ninety (90) days.

Installation Date:	_____	Valid for 90 days
Removal Date:	_____	

B. Banner Advertising/Promotional Signs are for temporarily advertising or promoting business or events that are affixed to a pole(s), wall, building surface, or similar structure and may be erected for a maximum of thirty (30) days per banner.

Installation Date:	_____	Valid for 30 days
Removal Date:	_____	

**TEMPORARY**

A temp sign permit shall only be issued per parcel not to exceed 2 permits (per parcel) within a 1-year period and said 2 permits must be at least 30 days apart.

Permit 1	_____		Permit 2	_____
Installation Date:	_____		Installation Date	_____
Removal Date:	_____		Removal Date:	_____

A temporary sign advertising special events must be removed within three (3) business days of the conclusion of the event.

Special Event Date(s):	_____	Name of Event: _____
Installation Date:	_____	
Removal Date:	_____	



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Business Name \_\_\_\_\_

Service Address: \_\_\_\_\_

Location of Sign: \_\_\_\_\_

Collected with this Application: \_\_\_\_\_

The undersigned Applicant understands that this application is being provided under oath and that providing any false information herein may be punished as a crime. By filing this application, the

Applicant agrees to the above conditionals and covenants to follow same.

Banner (See Below)

Temporary (See Below)

Applicant Printed Name

Applicant Signature

Date

Special Event (See Below)

Liz Ordiales - Mayor

Date

Jeremy Parker, Chief of Police

*Pricing is \$5.00 a Square Foot*

Permit Issued By:

Date