

THIS IS TO CERTIFY THAT
THIS IS A TRUE AND CORRECT
COPY MADE FROM THE ORIGINAL
THIS 1st DAY OF June 2016
CENLYA GALLOWAY
CITY CLERK *Cenlya Galloway*

MINUTES
HIAWASSEE CITY COUNCIL
JANUARY 5, 2016 MEETING

The Hiawassee City Council met in regular session on Tuesday, January 5, 2016, at 4:30 p.m. at City Hall. Elected officials present included Barbara Mathis, Mayor, Stephen Smith, Jay Chastain, Jr., Kris Berrong, Anne Mitchell and Liz Ordiales. Staff present included Cenlya Galloway, Clerk, Arvel Walls, Acting Chief, Police Department and Rick Stencil, City Manager. A quorum of the Council was present.

Call to Order by Mayor Mathis.

I. Swearing In of New Council Members.

Oath of Office.

The following council members were sworn in an Oath of Office executed: Kris Berrong, Anne Mitchell and Liz Ordiales.

II. Introduction of Guests, Mayor's Announcements & Agenda Adoption.

1. Mayor's introduction of guests.

A Sign in Sheet was passed around and the Mayor welcomed all attending.

2. Mayor's Announcements

The Mayor asked for a moment of silence in memory of Jimmy Wright.

Update on Hiawassee Policy Department.

The Mayor read a letter into the Council minutes regarding the appointment of Arvel Walls as Acting Police Chief and Paul Smith to the position of Lieutenant.

3. Adoption of Final Agenda as Distributed.

Motion to Adopt Final Agenda.

Upon Motion made by Jay Chastain, Jr., seconded by Stephen Smith, the Council adopted the Agenda by unanimous vote.

III. Public Presentations.

- a. Callie Moore, HRWC.

Callie experienced Car Trouble and her presentation will be held until the February meeting.

- b. Connie Fisher – Hiawassee Ambassador’s Report.

Connie is out of town and her presentation will be held until the February meeting.

- c. Eric Hasley, Hasley Recreation, Inc. - Mayors Park & Hiawassee Poligon Pavilion Presentation.

Mr. Hasley made a brief presentation on his company, his family ties to Hiawassee and his desire to work with the City on the Mayor’s Park project.

- d. Liz Ordiales - City Merchant Committee & Findings from the Election.

Ms. Ordiales made a recommendation for forming a City Merchant Committee and her findings from her election.

- e. Liz Ordiales – Lighting of the Square.

Ms. Ordiales discussed the Lighting of the Square and thanked several of those responsible.

- f. Ed Burton – Presentation of City Audit ending June 2015.

The City Auditor, Ed Burton, presented the Council with the audit of the fiscal year 2014-15 Update.

- g. Stephen Smith – Hiawassee Clean Up.

Mr. Stephen Smith discussed the Hiawassee Clean Up effort and his ideas for cleaning of the City Street perhaps through use of prisoners or detainees. He also offered to donate a trash receptacle at one of the City Benches. There was a brief discussion on picking up trash and use of prisoners/detainees. The last time the Mayor checked they were not available to the city. She will check again to see if the City can get this labor for several times a month.

IV. Regular Business Items.

1. Motion to adopt Minutes of the December 1, 2015 regular Council Meeting as distributed.

Upon Motion made Stephen Smith, seconded by Liz Ordiales, and as amended by Anne Mitchell, the Motion was unanimously adopted as amended.

The consensus of the Council was to adopt the Minutes as distributed and allowed Ms. Jan Waite to attach a summary of her remarks to the Council on December 1, 2015 to the Minutes. A copy of the information she provided is attached.

2. Motion to adopt and approve the October 2015 Financial Statements as distributed.

Upon Motion made by Jay Chastain, Jr., seconded by Kris Berrong, the October Financial Statements were unanimously adopted.

3. Motion to adopt the City Manager's January 2016 Written Report as distributed.

Upon Motion made by Jay Chastain, Jr., seconded by Stephen Smith, the City Manager's January 2016 Written Report was unanimously adopted as distributed.

4. City Engineer's Report – EMI.

Sewer Operations.

Don Baker briefly reported on EMI actively at the Sewer Plant. He also reported on DOT comments and his revisions to the Plans for the Cross walk at the Post Office. The plans have been proved to the Council by email.

5. City Manager's Report.

- a. Hiawassee Hotel-Motel Tax Report.

City staff is recommending providing the Towns County Chamber with approximately \$32,000.00 in funding from the City Hotel Motel Fund. These funds are intended to go to a non-profit to promote City Tourism and those facilities which generate the tax. Additionally, the state required

contract between the City and the Chamber needs to be renewed for an additional year.

b. City Phone System.

Windstream has made upgrades to the City telephone system. The City is still considering a comprehensive upgrade later this year dependent on the budget and revenues.

c. Water Treatment Plant – Wholesale Contract Formula Update.

I will be meeting with the Authority this month to discuss how to proceed. The current contract runs out in July and we do not want to wait until the last minute. The Authority has worked with the City in an excellent manner during the past several years and we expect our good working relationship to continue.

d. Report on Bids Received for Sewer Plant Nutrient Reduction & Storage Building.

Two proposals were received: The preliminary proposals are: 1) Winkler & Winkler, Inc. - \$47,908.30; and Israel Construction Services - \$58,700.00. We are now evaluating for consistency with design plans and will award shortly

e. Mayor's Park - Public Update Report.

A copy of the Report on the Public Update has been provided to the Council and Public.

f. Sewer Plant Reserve Fund Report.

The City has approximately \$200,000.00 in reserves for the UV Lighting, Nutrient Reduction, and plant rehabilitation.

g. Water Meter Replacement Program – GEFA Grant & Loan Notice.

GEFA has advised the City that we are moving to the Second Phase of our Grant/Loan Proposal. The City will be awarded \$300,000.00 in forgiveness (grant) toward this project.

h. Status of Vincent Institute Report.

Staff at UGA is working on issues related to the project. Pursuant to contract, the project will begin in earnest later this month.

IV. Motions, Resolutions and Ordinances.

- a. Motion to Adopt 2016 Holiday and Schedule of Committees and Council Meetings.

Upon Motion made by Anne Mitchel, seconded by Jay Chastain, Jr., then amended by Anne Mitchel, the Motion was unanimously adopted as amended.

The consensus of the Council was to adopt the City Holiday Schedule and the Council Meeting dates but not to make a decision on the Committees at this time. The 2016 meeting time for the Council will be changed from 4:00 to 5:30 pm. Meetings will continue to be held on the First Tuesday of each month.

- b. Motion to approve the Expenditure of \$32,364.52 from the Hiawassee Hotel Motel Tax Fund for the Towns County Chamber of Commerce.

Upon Motion made by Stephen Smith, seconded by Jay Chastain, Jr., the Council voted infamously to approve \$32,364.52 from the Hiawassee Hotel Motel Tax Fund for the Towns County Chamber of Commerce.

- c. Motion to Approve the Renewal of 2016 Hiawassee Pouring License for Big Al's Pizza and Bear Meadows Grill, Inc.; and Retail Beer & Wine License for Clipper Petroleum, Inc., Bella Cantina Inc. (Bacchus) and Market K Group, LLC (Valero).

Upon Motion made by Jay Chastain, Jr., seconded by Anne Mitchel, the Council approved Renewal of 2016 Hiawassee Pouring License for Big Al's Pizza and Bear Meadows Grill, Inc.; and Retail Beer & Wine License for Clipper Petroleum, Inc., Bella Cantina Inc. (Bacchus) and Market K Group, LLC (Valero).

- d. Motion to Approve the 2016 Hotel Motel Tax Agreement with the Towns County Chamber of Commerce.

Upon Motion made by Stephen Smith, seconded by Liz Ordiales, the Council unanimously approved the 2016 Hotel Motel Tax Agreement with the Towns County Chamber of Commerce.

- e. Motion to Accept the 2014-15 Audit from the City Auditors.

Upon Motion made by Anne Mitchel, seconded by Kris Berrong, the Council unanimously accepted the 2014-15 Audit from the City Auditors.

- f. Motion to Award the Sewer Plant Bid for Construction of the Nutrient Reduction & Storage Building as designed by EMI not to exceed \$50,000.00 from Sewer

Plant Reserve Fund.

Upon Motion made by Jay Chastain, Jr., seconded by Stephen Smith, the Council unanimously approved the award of the Sewer Plant Bid for Construction of the Nutrient Reduction & Storage Building as designed by EMI not to exceed \$50,000.00 from Sewer Plant Reserve Fund.

- g. Motion to Purchase and Install the Mayor's Park Pavilion & Building for an amount not to exceed \$75,000.00 from Splost Fund.

Upon Motion made by Jay Chastain, Jr., seconded by Liz Ordiales, the Council unanimously approved the Purchase and Installation of the Mayor's Park Pavilion & Building for an amount not to exceed \$75,000.00 from Splost Fund.

- h. Motion to adopt Resolution establishing Hiawassee Vehicle Take Home Policy.

Upon Motion made by Stephen Smith, seconded by Jay Chastain, Jr., the Council unanimously approved the Hiawassee Vehicle Take Home Policy.

- i. Motion to adopt Resolution establishing \$2,500.00 Financial Policy Capitalization Threshold and a \$25,000 Infrastructure Capitalization Threshold [per Auditor's recommendation].

Upon Motion made by Jay Chastain, Jr., seconded by Liz Ordiales, the Council unanimously approved establishing a \$2,500.00 Financial Policy Capitalization Threshold and a \$25,000 Infrastructure Capitalization Threshold per the Auditor's recommendation.

- j. Motion to adopt Resolution Approving 2016 Fines and Fees in Hiawassee Municipal Court.

Held until next month.

- k. Motion to adopt a Resolution naming a Mayor pro tem.

Upon Motion made by Liz Ordiales, seconded by Anne Mitchell, the council voted to name Stephen Smith as Mayor Pro Tem. There was discussion regarding the appointment of Mr. Smith or Mr. Chastain.

The Mayor declared a Recess. After a short Recess, the Council meeting reconvened and the Question was called.

Stephen Smith was named the Hiawassee Mayor Pro Tem for a Two Year Term based on the following votes; Lis Ordiales – Yes; Anne Mitchel – Yes; Kris Berrong – Yes; Jay Chastain, Jr.- Abstain; and Stephen Smith – Abstain.

V. Executive Session.

- a. Motion to go into Executive Session for Attorney Briefing:
 - 1. Status of Litigation; and
 - 2. Personnel Evaluation.

Upon Motion made by Stephen Smith, seconded by Jay Chastain, Jr., the Council voted unanimously to go into Executive Session for Attorney Briefings on Litigation and Personnel Evaluation.

- b. Motion to return to Public Session from Executive Session.

Upon Motion made by Jay Chastain, Jr., seconded by Anne Mitchell, the Council voted to return to the Public Session.

Public Session.

The Council discussed touring the Hiawassee Water Plant and the Hiawassee Sewer Plant.

Motion to Adjourn.

There being no further business, upon Motion made by Anne Mitchell, seconded by Jay Chastain, Jr., the Council voted unanimously to adjourn.

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CENLYA GALLOWAY
CITY CLERK

Cenlya Galloway

MINUTES
HIAWASSEE CITY COUNCIL
FEBRUARY 2, 2016 MEETING

The Hiawassee City Council met in regular session on Tuesday, February 2, 2016, at 4:30 p.m. at City Hall. Elected officials present included Barbara Mathis, Mayor, Stephen Smith, Jay Chastain, Jr., Kris Berrong, Anne Mitchell and Liz Ordiales. Staff present included Cenlya Galloway, Clerk, Arvel Walls, Acting Chief, Police Department, Wayne Witten, Police Office, and Rick Stancil, City Manager. A quorum of the Council was present.

Call to Order by Mayor Mathis.

The Pledge of Allegiance was led by Kris Berrong, Council Member.
The Invocation was given by Stephen Smith, Council Member.

I. Introduction of Guests, Mayor's Announcements & Agenda Adoption.

1. Mayor's introduction of guests.

Mayor Mathis welcomed those in attendance. A Sign-In Sheet was passed around.

2. Mayor's Announcements.

3. Adoption of Final Agenda as Distributed.

Upon Motion made by Jay Chastain, Jr. and seconded by Liz Ordiales the Council unanimously adopted the Final Agenda.

II. Council Presentations.

- a. Jay Chastain, Jr. spoke on a City Referendum for Sunday Sales in the City.
- b. Stephen Smith spoke on City Beautification. He thanked Dairy Queen for their improvements and announced that he had placed a trash container had been placed at the water fountain. He expressed appreciation for Emily and Stephen Phillips who have agreed to regularly empty the trash container. He had also asked the Commissioner to use detainees to pick up trash along city streets. He also expressed concern over discarded telephone books and reflectors being scrapped off state highways.
- c. Kris Berrong made no remarks.
- d. Liz Ordiales spoke on several issues including 2016 elections. She express support for Sunday Sales, Liquor by the Drink and Retail Stores. She also believes that approximately 90

businesses are operating in Hiawassee without business licenses and the City is losing over \$9,000.00 in revenue.

III. Public Presentations.

- a. Ms. Callie Moore of the Hiawassee Water Rivershed Coalition, Inc. spoke on the state of Lake Chatuge and related issues including efforts to improve lake quality.
- b. Connie Fisher gave a brief update and report on the Hiawassee Ambassador's Program. Attached is her financial report on the HAP Account.

IV. Regular Business Items.

1. Motion to adopt Minutes of the January 5, 2016 regular Council Meeting as distributed.

Upon Motion made by Jay Chastain, Jr. and seconded by Kris Berrong, the Council voted unanimously to adopt the Minutes of the January 5, 2016 Regular Council Meeting.

2. Motion to adopt and approve the November 2015 Financial Statements as distributed.

Upon Motion made by Anne Mitchell and seconded by Jay Chastain, Jr., the Council unanimously adopted the November 2015 Financial Statements.

3. Motion to adopt and incorporate into the minutes the City Manager's February 2016 Written Report as previously distributed.

Upon Motion made by Jay Chastain, Jr., and seconded by Liz Ordiales, the Council unanimously adopted the City Motion to adopt and incorporate into the minutes the City Manager's February 2016 Written Report as previously distributed.

4. A City Accountant Report was made by Lisa Strickland with Chapman & Chapman. There were several questions by Council members.
5. Don Baker with EMI was available for Council Questions regarding Engineering and current projects.

6. City Manager's Report.

Rick Stancil was available for Council Questions regarding the Manager's Written Report or other projects the Council might wish an update on.

V. Motions, Resolutions and Ordinances.

- a. Motion to adopt Resolution Approving 2016 Fines and Fees in Hiawassee Municipal Court.

This Resolution will be held until next month.

- b. Motion to approve loan from United Community Bank for purchase of Police Car.

Upon Motion made by Jay Chastain, Jr., and seconded by Liz Ordiales, the Council unanimously approved a loan from United Community Bank for the purchase of Police Car.

- c. Resolution to approve Interfund Transfer.

Upon Motion by Stephen Smith and seconded by Liz Ordiales, the Council unanimously approved an Interfund Transfer per the Audit and amended the 2015-16 Budget to reflect said transfer.

- d. Resolution to authorize a General Fund Credit Card through United Community Bank in an amount not to exceed Five Thousand Dollars (\$5,000.00).

Upon Motion made by Jay Chastain, Jr. and seconded by Anne Mitchell, the Council unanimously approved the Resolution to authorize a General Fund Credit Card through United Community Bank in an amount not to exceed Five Thousand Dollars (\$5,000.00).

- e. Hiawassee Resolution authorizing the surplus and sale of the 2007 Ford Explorer (police department).

Upon Motion made by Stephen Smith and seconded by Kris Berrong, the Council unanimously approved the surplus and sale of the 2007 Ford Explorer used by the Hiawassee Police Department.

VII. Additional Business.

Stephen Smith, Council Member, announced that effective at the end of this Regular Council session, he is resigning as a member of the Council. The reason given was for extenuating and personal family circumstances.

Darrin Wright was not on the Agenda and interrupted presentations several times to speak and/or disrupt Council business. At the end of the public meeting, he was asked by the Mayor to leave so that the Council could continue its business session and go into Executive Session.

VI. Executive Session.

a. Motion to go into Executive Session for Attorney Briefing:

1. Status of Litigation; and
2. Personnel Evaluation.

Mr. Stancil announced that there would be no Attorney Briefing on Litigation and that the sole issue to be discussed in Executive Session would be Personnel Evaluation.

Upon motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the Council voted unanimously to go into Executive Session to discuss Personnel Evaluation.

b. Motion to return to Public Session from Executive Session.

Upon Motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the Council unanimously voted to return to Public Session.

VII. Motion to Adjourn.

There being no further business, upon Motion made by Stephen Smith, and seconded by Anne Mitchell, the Council voted unanimously to adjourn.

MINUTES
HIAWASSEE CITY COUNCIL
MARCH 1, 2016 MEETING

THIS IS TO CERTIFY THAT
THIS IS A TRUE AND CORRECT
COPY MADE FROM THE ORIGINAL
THIS 7th DAY OF June 20 16
CENLYA GALLOWAY
CITY CLERK

Cenlya Galloway

The Hiawassee City Council met in regular session on Tuesday, March 1, 2016 at 5:30 p.m. at City Hall. The following council members were present: Barbara Mathis, Jay Chastain, Jr., Kris Berrong, Liz Ordiales and Anne Mitchell. Staff present included Cenlya Galloway, Clerk, Arvel Walls, Acting Chief, Tracy James, Police Department, and Rick Stancil, City Manager. A quorum of the Council was present.

The Hiawassee Council met in Work Session on February 23 rd. to review the Council Agenda, items of concerns and to receive presentations and reports and hold discussion on topics coming before the City Council at its regular meeting.

Call to Order by Mayor Mathis.

The Pledge of Allegiance was led by Mathew Spellman with the Boy Scouts.
The Invocation was given by Liz Ordiales, Council Member.

I. Introduction of Guests, Mayor's Announcements & Agenda Adoption.

1. Mayor's introduction of guests.

The Mayor welcomed everyone. A Sign-In Sheet was passed around.

2. Mayor's Announcements.

No Announcements.

3. Adoption of Final Agenda as Distributed.

Upon Motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the Final Agenda was approved unanimously.

II. Public Presentations.

- a. Attorney David Syfan, an expert in municipal law and elections, gave a presentation on Special Elections and Alcohol Referendums.
- b. Nina Kurrimbukus, General Manager, of the new Le Parisien Café gave a presentation on the restaurant and the decision to locate in Hiawassee.
- c. Dave Davis gave a presentation on his efforts on the Commemorative Bench Program for the New Mayor's Park. Commemorative Benches will be allotted on a first come basis for \$1,000.00 per Bench.

III. Regular Business Items.

A Motion was made by Jay Chastain, Jr. and seconded by Anne Mitchell to approve the Consent Agenda. Discussion was then held. Council Member Mitchell objected to Item 3, the City Manger's Report being included on a Consent Agenda. By Consensus, the Council agreed to withdraw the Consent Agenda and vote on each Business Item separately.

1. Adopt Minutes of the February 2, 2016 regular Council Meeting as distributed.

Upon Motion made by Liz Ordiales and seconded by Jay Chastain, Jr., the Minutes of the February 2, 2016 Regular Council Meeting as distributed were unanimously adopted.

2. Adopt and approve the December 2015 & January 2016 Financial Statements as distributed.

Upon Motion made by Anne Mitchell and seconded by Kris Berrong, the December 2015 and January 2016 Financial Statements as distributed were unanimously adopted.

3. Adopt and incorporate into the minutes the City Manager's March 2016 Written Report as previously distributed.

Upon Motion by Jay Chastain, Jr. and seconded by Kris Berrong, the City Manager's March 2016 Written Report was adopted and incorporated into the minutes by a 3 to 1 vote. Those voting in favor were Jay Chastain, Jr., Kris Berrong and Liz Ordiales. Voting No was Anne Mitchell.

IV. Old Business (February 23, 2016 Work Session).

- a. The Work Session Report on Business Licenses was updated by Teresa Kelley. Discussion was held to identify process of collecting revenues for licenses still not issued. March 15th would be the final day to have payments received. At that time the police department would go to the businesses to collect License money and if not received, a cease and decess order would be issued.
- b. The Work Session Report on the City Special Election was updated by Cenlya Galloway, Election Superintendent.

V. New Business.

Items not covered at Council's Work Session but added to the Agenda by Council Members were then discussed.

a. Liz Ordiales.

1. The Yellow Pages Directory dilemma.

The Manager and Police Chief reported that the distribution of the Directory was being handled as an Active Criminal Investigation. Comments regarding the incident were limited due to state law and due process requirements prohibiting such discussion.

2. Establishing Term limits for elected officials.

The Mayor and Manager reported that any limits to terms would require amendment of the Hiawassee City Charter. The Manager will add this discussion to the next City Work Session.

3. Liz requested that the Department heads be invited to the council to report on the Status of their departments. The Mayor suggested that only one department head be present at a time.

VI. City Engineer's Report – EMI.

The City Engineer was not in attendance but would answer any questions through the Manager or email.

VII. City Manager's Report.

The Manager was available for Council Questions.

VIII. Motions, Resolutions and Ordinances.

a. Motion to adopt Ordinance Approving 2016 Fines and Fees in Hiawassee Municipal Court (First Reading).

Upon Motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the First Reading of the Ordinance Approving 2016 Fines and Fees in Hiawassee Municipal Court was adopted unanimously.

b. Hiawassee Resolution authorizing the surplus and sale of the 2004 Ford Explorer used by the Water Department.

Upon Motion made by Jay Chastain, Jr. and seconded by Anne Mitchell, the Hiawassee Resolution authorizing the surplus and sale of the 2004 Ford Explorer used by the Water Department was adopted unanimously.

- c. Hiawassee Resolution authorizing the surplus and sale of the 2002 Chevrolet used by the Water Department.

Upon Motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the Hiawassee Resolution authorizing the surplus and sale of the 2002 Chevrolet used by the Water Department was unanimously approved.

- d. Motion to rescind the current Council Rules for the “Conduct of Hiawassee Council and Committee Meetings and adopt a 2016 protocol for Public Speaking.

Upon Motion made by Anne Mitchell and seconded by Liz Ordiales, the Motion was discussed. The Motion was withdrawn by Council Member Mitchell and a Substitute Motion was made.

Upon Motion made by Anne Mitchell and seconded by Jay Chastain, Jr., the Council unanimously approved a Motion for a 2016 Protocol for Public Speaking to include the following:

1. Up to Thirty (30) minutes would be allotted at the beginning of the Hiawassee Council Work Session for people to express concerns, opinions, or whatever;
2. Individuals or Groups would have to sign in before the meeting and state what they want and who they want to address;
3. The time would be divided between all who sign up to speak.

- e. Motion to improve the Hiawassee City Square.

Upon Motion made by Anne Mitchell and seconded by Liz Ordiales, the Motion to improve the Hiawassee City Square was unanimously approved.

- f. Resolution adopting Statewide Mutual Aid and Assistance Agreement.

Upon Motion made by Anne Mitchell and seconded by Jay Chastain, Jr., the Council unanimously adopted the Statewide Mutual Aid and Assistance Agreement.

- IX. Motion to Adjourn.

There being no further business, upon motion made by Anne Mitchell and seconded by Kris Berrong, the meeting was adjourned unanimously.

THIS IS TO CERTIFY THAT
THIS IS A TRUE AND CORRECT
COPY MADE FROM THE ORIGINAL
THIS 16 DAY OF June 2016
CENLYA GALLOWAY
CITY CLERK

Cenlya Galloway

MINUTES

APRIL 5, 2016

HIAWASSEE COUNCIL REGULAR MEETING

MADE AVAILABLE TO THE PUBLIC WITHIN 2 DAYS OF MEETING

This information is intended to be in summary only and is not the complete or official record of the Hiawassee City Council. Please refer to the adopted Minutes of each meeting as the official record.

A Work Session for the April 5, 2016 Meeting of the Hiawassee City Council was held on Tuesday, March 29, 2016 at 5:30 pm at the Hiawassee City Hall at 50 River Street. Work sessions are held before regular meetings to review and discuss items found on the regular meeting agenda. While no official business is usually conducted at a work session, these meetings are still open to the public.

The following items were on the Council's April 5, 2016 Agenda.

I. Call to Order by Mayor Mathis.

- a. Pledge of Allegiance.
- b. Invocation.
- c. Mayor's Announcements.

Barbara Mathis announced that Council Work Sessions would be held on week prior to the regular Council meetings at 5:30 pm at City Hall. Everyone is invited to attend.

- d. Adoption of Final Agenda as Distributed.

Motion to Adopt Final Agenda.

Upon Motion made by Anne Mitchell and seconded by Jay Chastain, Jr., the Motion was unanimously adopted.

II. Public Presentations.

- a. Candace Lee, Towns County Chamber of Commerce - Update on Hotel Motel Dollars & Tourism.

Candace Lee gave the Council a report on the use of the Hiawassee Hotel Motel Taxes and the various print advertisements that were being placed.

- b. Grace Howard - Update on the changes at Hamilton Gardens.

Ms. Howard gave a brief presentation on changes being made at the Hamilton Gardens and plans to improve their facilities.

- c. TISHCO Hiawasse, LP; U.S. Hwy 76 and Ross Lloyd Road – Presentation on new Development in Hiawasse.

Developers made a presentation on a proposed Family Housing Project within the City of Hiawasse. This will be an investment of over \$4 million dollars in the community.

III. Regular Business Items.

- 1. Motion to adopt Minutes of the March 1, 2016 regular Council Meeting as distributed.

Upon motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the motion was passed unanimously.

- 2. Motion to adopt and approve the February 2016 Financial Statements as distributed.

The Motion was held until next month.

- 3. Motion to adopt the City Manager's April 2016 Written Report as distributed.

Upon Motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the Motion passed unanimously.

IV. Council members Additions to Agenda.

Discussion on Term Limits - Liz Ordiales.

Liz Ordiales expressed her interest in amending the Hiawasse City Charter to limit terms for the Mayor and Council members. Further discussion will be held in a future work session.

V. Old Business.

- a. City Referendum, Sunday Sales in City – Rick Stancil, City Manager.

Mr. Stancil stated that a Resolution had been prepared to allow the Council members to specifically vote on what Referendum Questions they would like to

present to the voter on the November 8 Ballot.

- b. City Special Election - Cenlya Galloway, Election Superintendent.

Ms. Galloway advised the Council and public that several Bills had passed the General Assembly and were under the Governor's consideration. The Election Legislation will affect the days for Candidate Qualification. We will keep the Council advised on the status of all legislation affecting the November Elections.

VI. New Business.

- a. 2015-16 Amended Budget.

Mr. Stancil gave a brief overview of the Budget and answered questions. This is the End of Year Adjustment for 2015-16. The First Reading will be presented at the May 3, 2016 meeting. A public hearing will be held thereafter. The adoption will be scheduled for the June meeting. The New Year's budget will take effect on July 1, 2016.

- b. 2016-17 Budget.

Mr. Stancil gave a brief overview of the Budget and answered questions. This is the End of Year Adjustment for 2015-16. The First Reading will be presented at the May 3, 2016 meeting. A public hearing will be held thereafter. The adoption will be scheduled for the June meeting. The New Year's budget will take effect on July 1, 2016.

- c. Hiawasse Council Retreat.

The meeting room has been scheduled. Davis Palmour is recommended as a facilitator. His qualification and proposed will be provided to the Council.

- d. FEMA Application – Rick Stancil.

Mr. Stancil gave an overview of the street repairs and improvements that will be submitted to GEMA-FEMA for possible federal assistance.

VII. Motions, Resolutions and Ordinances.

- a. Second Reading and Adoption of 2016 Fines and Fees in Hiawasse Municipal Court.

Upon Motion made by Anne Mitchell and seconded by Jay Chastain, Jr., the

Ordinance was adopted unanimously.

- b. Motion to approve Expenditure of \$12,060.00 for Removal of Debris in the Hiawassee Sewer Detention Pond to be expensed in the Sewer Plant Budget.

Upon Motion made by Jay Chastain, Jr. and seconded by Anne Mitchell, the Motion was unanimously adopted.

- c. Motion to approve Expenditure of \$16,000.00 for Water Meter Reading Equipment to be expensed \$8,000.00 from Water Department and \$8,000.00 from Sewer Department.

Upon Motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the Motion was adopted unanimously.

- d. Motion to approve 2016 Hiawassee Retail Beer & Wine License for Shri Giriraj 2016 LLC. D/b/a Hiawassee Food Mart.

Upon Motion made by Jay Chastain, Jr. and seconded by Anne Mitchell, the Motion was adopted unanimously.

- e. Motion to approve Expenditure of \$25,000.00 from the Hiawassee Hotel Motel Account to the Towns County Chamber of Commerce pursuant to Contract.

Upon Motion made by Kris Berrong and seconded by Anne Mitchell, the Motion was adopted unanimously.

- f. Motion to levy Occupancy Tax on all Attorneys doing business in Hiawassee as a precondition of their practice.

The Motion was Held for future consideration.

- g. Hiawassee Resolution expressing support for the TISHCO Hiawassee project and its 2016 application to the Georgia Department of Community Affairs.

Upon Motion made by Jay Chastain, Jr. and seconded by Liz Ordiales, the Resolution was adopted unanimously.

VIII. City Engineer's Report.

The City Engineer gave his Report to the Council. A copy of which was placed in the Clerk's file.

IX. City Manager's Report.

Mr. Stancil updated his Report made at the Work Session. The City is receiving many complaints regarding signs in right of ways in violation of the City Sign Ordinance. A brief

discussion was held with the Council to review the Ordinance at a later work session.

X. Motion to Adjourn.

There being no further business, upon Motion made by Anne Mitchell and seconded by Liz Ordiales, the Motion was unanimously adopted.

MAY 3, 2016
MINUTES
HIAWASSEE COUNCIL REGULAR MEETING

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COPY MADE FROM THE ORIGINAL
THIS 2nd DAY OF Jun 2016
CENLYA GALLOWAY
CITY CLERK

Cenlya Galloway

The May 2016 Meeting of the Hiawassee City Council was held on Tuesday, May 3, 2016 at 5:30 pm at the Hiawassee City Hall at 50 River Street. The following items were considered.

Members present was Barbara Mathis, Mayor, Anne Mitchell, Liz Ordiales, Kris Berrong, Jay Chastain Jr. Staff included Cenlya Galloway, City Clerk, Arvel Walls, Chief of Police, Paul Smith, Lt. and Rick Stancil, City Manager.

Call to Order by Mayor Mathis.

Pledge of Allegiance was led by Barbara Mathis, Mayor.
Invocation was given by Liz Ordiales, Councilmember.

I. Introduction of Guests, Mayor's Announcements & Agenda Adoption.

1. Mayor's introduction of guests.
2. Mayor's Announcements.

Mayor Mathis gave a brief report on a meeting regarding Holiday Lighting for the Georgia Mountain Fairgrounds.

3. Adoption of Final Agenda as Distributed.

Motion to Adopt Final Agenda.

Upon Motion made by Jay Chastain Jr., and seconded by Liz Ordiales, The Motion was unanimously adopted.

II. Mayor's Presentations.

The Mayor discussed the following items which were to be addressed later in the agenda.

Jay Chastain, Jr. as Mayor Pro-Tem. The Mayor recommended the appointment of Jay Chastain Jr. as Mayor Pro-Tem. Jay Chastain Jr. is the longest serving councilman, and the council traditionally appoints the longest serving member.

Confirm Arvel Walls as Chief of Police. The Mayor recommended the confirmment of Arvil Walls.

III. Council Presentations – Anne Mitchell – Square

Anne Mitchell spoke about improvements for the Hiawassee Square. The Georgia Mountain Regional Commission is developing a proposal for improvements to the downtown area and will include the Square.

IV. Public Presentations – Bryon Davis.

Bryon Davis did not attend the meeting.

V. Old Business.

a. City Referendum, Sunday Sales in City – Rick Stancil, City Manager.

The Council was provided with information from David Syfan and will be voting on several referendums at the council meeting in June 2016.

b. City Special Election - Cenlya Galloway, Election Superintendent.

Cenlya reported that she has been working with the Attorney and that the qualifying dates for the Special Election will be August 15-17, 2016.

c. Update on FEMA Application & Road Repairs – Rick Stancil.

Rick Stancil met with FEMA and reviewed the Hiawassee application and inspect road repairs.

d. Update on Surplus sales, (2 City Sales) – Rick Stancil.

The city received \$675.00 on one vehicle and \$2,102.00 on the other one. The money received has been deposited in the water fund.

e. Update on Mayor's Park & new \$100,000.00 Grant.

Rick Stancil updated the Mayor's Park Project. The city will receive a new DNR grant for \$100,000.00 for the Mayor's Park.

f. Update on Water Meter Replacement Program.

Rick Stancil gave an update on the Water Meter Program. He stated that GEFA will finance the project and grant the City \$160,000.00 in debt forgiveness (grant).

g. Codification - Rick Stancil.

Rick Stancil is still waiting to hear from the Codification Company. He has

asked that they do a presentation at the next work session.

h. Update on Fire Hydrant Meeting with Fire Chief.

The Fire Chief met with the Mayor, Manager and Water Superintendent. Carl is ordering the parts to repair hydrants. The Chief does not feel that the City has any serious problems with the fire hydrants but the city needs to flow test and mark several hydrants. The Chief will work with the City on any problem areas and talk to council at a future work session.

i. Update Hiawassee Council Retreat – Barbara Mathis.

The City Council has decided to cancel the Hiawassee Retreat.

j. Update on Nutrient Reduction at the Sewer Plant – Don Baker, EMI.

Rick Stancil stated that the building has been completed and the Manager and Engineer have been ordering parts and equipment this week.

k. Update on Post Office Crosswalk Permit.

We are still waiting on the DOT permit.

l. Update on Mayor's Park Deceleration Lane (DOT Requirements).

Rick Stancil stated DOT does not want the proposed temporary entrance, and are currently requiring a Deceleration Lane. The Manager and Engineer are working with DOT and DNR to reduce or eliminate this requirement.

Kris Berrong had an emergency and had to leave during the meeting. A quorum of the Council was present.

VI. Motions, Resolutions and Ordinances.

1. Motion to Adopt Minutes of the April 5, 2016 Regular Council Meeting as Distributed.

Upon Motion made by Jay Chastain Jr., Liz Ordiales seconded, the Motion was Unanimously Adopted.

2. Motion to Adopt and Approve the February and March 2016 Financial Statements As Distributed.

This Motion will be held until June 2016 Council Meeting.

3. Motion to Adopt and Approve the City Manager's Report April 2016 Written

Report as previously Distributed.

This Motion will be held until June 2016 Council Meeting.

4. Motion to Approve First Reading 2016 Occupational Tax.

This Motion will be held until June 2016 Council Meeting.

5. Motion to Approve First Reading 2015-16 Budgets.

Upon motion made by Jay Chastain Jr., seconded by Liz Ordiales the motion was unanimously adopted.

6. Motion to Approve First Reading Proposed 2016-17 Budgets.

Upon motion made by Jay Chastain Jr., seconded by Liz Ordiales, the motion was unanimously adopted

7. Motion to Approve a Committee to study Occupancy Tax.

Upon Motion made by Jay Chastain, Jr., seconded by Liz Ordiales, the Motion was unanimously adopted. Anne Mitchell and Liz Ordiales will serve as committee members.

8. Motion to Rescind the Tischo Resolution.

Upon Motion made by Liz Ordiales, seconded by Anne Mitchell, the motion was adopted by 2 to 1 with Ordiales and Mitchell voting yes and Jay Chastain Jr. voting no

9. Motion to Approve Jay Chastain, Jr as Mayor Pro-Tem.

The motion was amended by Anne Mitchell to nominate Liz Ordiales as Mayor Pro-Tem. The motion naming Liz Ordiales was adopted by a vote of 2 to 1 with Liz Ordiales and Anne Mitchell voting yes and Jay Chastain Jr. voting no.

10. Motion to Approve Arvel Walls as Chief of Police. The Mayor recommended the confirmment of Arvil Walls.

Upon Motion made by Anne Mitchell, seconded by Liz Ordiales, the Motion was unanimously adopted.

- VII. Motion to Adjourn.

Upon Motion made by Jay Chastain Jr., seconded by Liz Ordiales, the Motion was Unanimously Adopted.