
SUMMARY OF MINUTES
HIAWASSEE CITY COUNCIL
OCTOBER 1, 2013 MEETING

MADE AVAILABLE TO THE PUBLIC WITHIN 2 DAYS OF MEETING

This information is intended to be in summary only and is not the complete or official record of the Hiawassee City Council. Please refer to the adopted Minutes of each meeting as the official record.

TO: MAYOR, CITY COUNCIL, & INTERESTED PARTIES

The Hiawassee City Council met in regular session on Tuesday, October 1, 2013 at 4:00 p.m. at City Hall. The following council members were present: Mayor Barbara Mathis, Jay Chastain, Jr., Joan Crothers, Janet Allen, Pat Smith and Stephen H. Smith. Staff presents included Wylene White, Clerk, Jimmy Wright, Police Chief, Don Baker, City Engineer and Rick Stancil, City Manager. A quorum of the Council was present.

The Hiawassee Committees October meeting was held on Monday, September 30, 2013, at 2:00 pm at City Hall.

A training session on Utility Billing and the Water Department will be held on Wednesday, October 9, 2013, at 2:00 p.m. in the Council Chambers.

A Special Meeting of the Hiawassee Council will be held on October 22, 2013, at 2:00 p.m. to set the Hiawassee 2013 Millage Rate.

Mayor Mathis called the Meeting to Order at 4:00 p.m.

Adoption of Final Agenda, Introduction of Guests & Mayor's Announcements.

1. Adoption of Final Agenda as Distributed.

Upon Motion made and seconded the Agenda was adopted.

2. Mayor's introduction of guests.

The Mayor introduced Sara Posey, the new Watershed Coordinator with the Hiawassee River Watershed Coalition; Don Baker, City Engineer and Jimmy Wright, Police Chief.

3. Mayor's Announcements.

Happy Birthday to Joan Crothers and Rick Stancil. "Halloween on the Square" will be held on Thursday, October 31, 2013 from 5:30 to 7:30 pm. Volunteers are welcomed,

contact the Mayor. Thank you to Joan Crothers and Sam Hedden for planting Hostas at the front of City Hall. The High School Parade will be held this Thursday beginning at 5:00 pm. The parade will begin at the Georgia Mountain Fairgrounds and travel through Hiawassee to the Comprehensive Schools.

4. Special Presentation.

Held for next month's meeting.

Regular Business Items.

1. Motion to adopt Minutes of the Regular September 3, 2013 Council Minutes as distributed.

Upon Motion made and seconded, the Minutes of the Regular September 3, 2013 Council Minutes were adopted as distributed.

2. Motion to adopt and approve July 2013 Financial Statements.

Upon Motion made and seconded, the Minutes of the July 2013 Financial Statements were adopted as distributed.

3. Motion to adopt the City Manager's October 2013 Written Report as distributed.

Upon Motion made and seconded, the City Manager's October 2013 Written Report was adopted as distributed.

4. City Engineer's and City Manager's Report.

The City Engineer and Manager reported on the following projects and legal requirements.

- a. 2013 USDA Project, Longview.
- b. 2013 Water & Sewer Projects - Water Tank, Water Lines & Sewer Bid Results; Upgrades & Water Intake Bid Results; and Funding Recommendations [ARC, GA1, GEFA & Splost/Reserves).
- c. Department of Community Affairs – Hotel Motel Tax Legal Requirements.
- d. GEFA Award - Phase II Water Loss Abatement Technical Assistance Program.

5. Motion to Ratify the GEFA Award and Terms and Conditions for Phase II Water Loss Abatement Technical Assistance Program.

Upon Motion made and seconded, the GEFA Award and Terms and Conditions for Phase II Water Loss Abatement Technical Assistance Program were ratified by the Council.

6. Resolution adopting Water Intake Bid.

Upon motion made and seconded, the Resolution adopting the Water Intake Bid was approved.

7. Hiawasse Resolution awarding a construction contract for Contract 1 – Comprehensive Schools Water Tank and to authorize the Mayor, City Clerk and Manager to execute appropriate documents for implementation of the project.

Upon motion made and seconded, the Resolution adopting Contract – 1 for the Comprehensive Schools Water Tank was approved.

8. Hiawasse Resolution awarding a construction contract for Contract 2, Water and Sewer Improvements, and to authorize the Mayor, City Clerk and Manager to execute appropriate documents for implementation of the project.

Upon motion made and seconded, the Resolution adopting Contract 2 for the Comprehensive Schools Water Line was approved.

9. Resolution approving the Funding Schedule for the Hiawasse Water & Sewer Improvements Projects [Contract 1 – Comprehensive Schools Water Tank; Contract 2 – Water and Sewer Improvements; and Water Intake Bid].

Upon motion made and seconded, the Resolution approving the Funding Schedule for Contracts 1 & 2, Comprehensive Schools projects, and Contract 1, Hiawasse Water Plant Intake Replacement, was adopted.

10. Motion approving City Hall Elevator Maintenance Agreement.

Upon motion made and seconded, the City Hall Elevator Maintenance Agreement was adopted.

11. First Reading, Hiawasse Ordinance setting 2013 Hiawasse Millage Rate.

Upon Motion made and seconded, the First Reading of the Hiawasse Ordinance retaining the 2013 Millage Rate at the current 2.270 was adopted.

Closing Comments:

Councilman Janet Allen wished to commend Police Chief Wright for his prompt attention to a matter.

There being no further business, upon Motion made and seconded, the Council adjourned.